

1 Report 2 of The HDA Delegation Task Force – 2021-H
2 (Rev 10-4-21)
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5 **Background:** The November 2020 Hawaii Dental Association (HDA) House of Delegates
6 approved the creation of the HDA Delegation Task Force through Resolution #2020-10-RTF.
7 The Task Force is to develop and codify the selection criteria and process for the HDA
8 Delegation at the American Dental Association’s Annual Sessions meeting. The Resolution calls
9 for a report to the HDA 2021 House of Delegates.
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11 Meetings of the ad hoc Task Force were held on 17 December 2020, 14 January 2021, 11 Mar
12 2021, 15 April 2021, and 17 June 2021. The final document seeks to incorporate the thoughts
13 and consensus of the Task Force membership with the assistance of our HDA Executive Director
14 Ms. Kim Nguyen.
15

16 **Whereas,** there currently exists no discrete listing of qualifications for the selection of and
17 retention of our delegation. Having such details and a process would enable a fair way of
18 selecting a delegation that would be representative of the views and ideals of the Hawaii Dental
19 Association’s membership and mission.
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21 **Whereas,** it is important that the affairs of the HDA be represented in the District 14 and
22 national ADA arena.
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24 **Therefore,** the Task Force was established to aid in the review and revision and refinement of
25 Resolution 10 which sought to codify and establish criteria for the selection, length of service,
26 and constituent makeup of the Hawaii Dental Association representative Delegation to the
27 American Dental Association House of Delegates.
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29 The Task Force is comprised of Drs. Scott Kanamori, Anthony Kim, Chris Lee, Wayne Leong,
30 Scott Morita, Gary Yonemoto, and Executive Director Ms. Kim Nguyen.
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33 Respectfully Submitted,
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36 Darrell Teruya, DDS
37 Chair
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40 **Recommendation of the HOD Reference Task Force on the Report 2 of the HDA**
41 **Delegation Task Force (Rev 10-4-21):** The HOD Reference Task Force recommends the
42 Report 2 of the HDA Delegation Task Force be accepted.
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44 **Action taken by the House:** The HDA HOD accepted the Report 2 of the HDA Delegation Task
45 Force (Rev 10-4-21).

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Resolution #2021-02 (Rev 10-4-21):

Background: The HDA Delegation Task Force was created to codify the selection process and criteria of the HDA delegation to the American Dental Association Annual Sessions and its associated duties. The HDA Delegation Task Force specifically examined the composition of the Association ADA delegation, the eligibility of the Association ADA delegate, alternate delegate, and Secretary to the Association ADA delegation, and the process for nominating and replacing delegation members. The Task Force recommends five changes to the Association bylaws and policy manual.

The HDA Delegation Task Force has carefully considered eligibility criteria for the selection of ADA delegates and alternate delegates who can best represent the Association based on service and current, relevant involvement.

The Task Force understands that active and engaged members who meet the eligibility requirements may want to be considered for a position on the ADA delegation. The Task Force recommends a process to ensure these individuals have an opportunity to be heard.

While recognizing the significant value of continuity and experience, the task force recommends an annual election of the Senior Delegate by the ADA Delegation to promote the spirit of renewal and reaffirming of this significant leadership position.

In alignment with our Strategic Plan Membership Engagement and Retention goal, the task force recommends the Young Dentist Group Program be able to nominate a young dentist to the position of Secretary of the delegation to increase the opportunities for exposure to organized dentistry for newer members.

As circumstances may unexpectedly arise to remove or replace a member of the Delegation, the Task Force is recommending that responsibility be afforded to the Association Board of Trustees.

Whereas:

The current Association bylaws (Lines 201-202) state that an ADA delegate meet the following eligibility requirements:

- B.** An ADA delegate must have been a member of the Association House of Delegates and have served as an alternate ADA delegate for at least one year.

The current Association bylaws (Lines 203-207) direct the nominations for elected positions be made by the Nominating Committee, a committee of the Board of Trustees of the Association or on the HOD floor with the prior consent of the nominee.

Nominations.

91 A. Nominations for elected positions will be made by the Nominating/Awards
92 Committee, a committee of the Board of Trustees of the Association, as reflected in
93 the Board Manual.

94 B. Nominations may also be made from the floor of the House of Delegates with the
95 prior consent of the intended nominee.
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97 The current Association bylaws (Lines 281-282) state that the Delegation elects a Senior
98 Delegate who will serve as a member of the Association Board of Trustees.
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100 3. The Delegation will elect a Senior Delegate who will serve as a member of the
101 Association Board of Trustees.
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103 The current Association policy manual (Line 80) states that the ADA delegation will select the
104 secretary for the delegation.
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106 The ADA delegation will select the secretary for the delegation.
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108 The current Association policy manual (Lines 76-79) only allows for the replacement of the
109 primary candidate in the event they are unavailable.
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111 C. ADA Alternate Delegate/Secretary (2/2004)

112 The Nominating Committee nominates and the HOD approves the alternate delegates
113 for the ADA delegation. In the event the primary candidate for the position is
114 unavailable, the BOT can select an alternate person for the position.
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116 Therefore, be it
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118 **Resolved**, that a member of the ADA delegation meet the following eligibility requirements by
119 amending the following Bylaws section.
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121 **B. ADA delegate and alternate delegate**

122 1. An ADA delegate must have been a member of the Association House of
123 Delegates and have served as an alternate ADA delegate for at least ~~one~~ two
124 years.
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126 2. Have been an Association member in good standing for a minimum of three
127 years.
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129 3. Have served as an Officer of the Association or as a member of the Association
130 Board of Trustees, for two consecutive years within the previous 5 year period.
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132 4. Any Association member who serves or has served as President, President-
133 Elect, or Past-President is eligible to serve as an ADA delegation member.
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135 **Resolved**, that the Association adopt the following policy to address multiple candidates vying
136 for a delegation position.

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In the event of multiple eligible candidates vying for an open delegation position, all such candidates will be afforded an opportunity to present their statements to the Association House of Delegates, with floor time designated by the Speaker of the House of Delegates, prior to voting.

Resolved, that the ADA Delegation annually elect the Senior Delegate by amending the following Bylaw (lines 281-282)

3. The Delegation will annually elect a Senior Delegate in the 30 day period following the Association House of Delegates who will serve as a member of the Association Board of Trustees.

Resolved, that the Young Dentist Group nominate an individual from the Young Dentist Group for the position of secretary of the ADA delegation by amending the ADA Alternate Delegate/Secretary policy (2/2004) as follows.

C. ADA Alternate Delegate/Secretary (~~02/2004~~) (11/2021)
The Nominating Committee nominates and the HOD approves the alternate delegates for the ADA delegation. In the event the primary candidate for the position is unavailable, the BOT can select an alternate person for the position.

The Young Dentist Group will nominate an individual from the Young Dentist Group for the position of secretary of the HDA Delegation to be considered for selection.
The ADA delegation will select the secretary for the delegation.

Resolved, that the Association adopt the following policy regarding the removal or replacement of any member of the ADA Delegation.

Through consultation with the current Nominating Committee and ADA Delegation, the Association Board of Trustees may remove or replace any member of the ADA Delegation for due cause.

Resolved, that the terms of these measures be effective immediately after passage.

Recommendation of the HOD Reference Task Force on The HDA Delegation Task Force Resolution #2021-02 (Rev 10-4-21): The HOD Reference Task Force recommends the Resolution #2021-02 be referred to the HDA Delegation Task Force.

Action taken by the House: The HDA HOD referred the Resolution #2021-02 to the HDA Delegation Task Force.