



Hawaii Dental Association

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Meeting of the Hawaii Dental Association Board of Trustees

Thursday, February 10, 2022

via Zoom

Minutes

Members Present: Drs. Norman Chun, Zach Dodson, Patsy Fujimoto, Carla Fukumoto, Craig Haruki, Derek Ichimura, Scott Kanamori, David Lum, Dayton Lum, Jeff Miyazawa, Jaclyn Palola, Amy Ogawa, Wesley Sato, Curt Shimizu, Darrell Teruya, and Tony Sur

Member Absent: Dr. Tony Kim

Guests Present: Dr. Jane Grover, ADA
Dr. Calbert Lum, Building Program Chair
Dr. Jaclyn Lum, Dental Education Program Chair
Dr. Mendel Sato, Community and Public Health Program Chair
Ms. Melissa Pavlicek, Hawaii Public Policy Advocates

Staff Present: Ms. Kim Nguyen, Executive Director

1. Call to Order, Welcomes, Introductions – Dr. Scott Kanamori called the meeting to order at 8:32AM, welcomed all, and introduced new Board members Drs. Norman Chun (President-Elect) and David Lum (Treasurer).
2. Risk Management Policies (Antitrust Statement, Confidentiality Statement, Conflicts of Interest, and Whistleblower) – Ms. Kim Nguyen reminded all attendees to sign off on HDA’s four policies, at the first Board meeting of the year.
3. Review of September 30, 2021 Minutes – Dr. Kanamori asked for questions, although he noted that these minutes have already been approved prior to the House of Delegates. There were no questions.
4. Guest Presentations
 - A. Community Dental Health Coordinator (CDHC) – Dr. Patsy Fujimoto introduced Dr. Jane Grover, Director of ADA’s Council on Advocacy to Access and Prevention (CAAP). Dr. Grover described and updated all on the CDHC program

46 and in particular, here in Hawaii. The module is an online curriculum, which was
47 utilized by Hawaii’s first cohort (nine graduates) and hosted by Kapiolani
48 Community College (KCC) – there was representation from all four counties.
49 The program time commitment is 3-4 hours/week. KCC has experienced
50 leadership changes and is willing to host the next cohort if at least eight students
51 register. CDHC issues a certificate of completion from the ADA; it is not
52 affected by the state Dental Practice Act. She reviewed the utilization of CDHC
53 graduates on the mainland, and job descriptions used for CDHC in some mainland
54 clinics.

55
56 There is a HRSA grant that if successful, may fund the CDHC program at KCC.
57 ADA is in talks with KCC about its submission.

58
59 Dr. Grover is compiling a report of the Hawaii graduates to share with the HDA
60 Board of Trustees.

- 61
62 B. Strategic Goal #3: Advocacy – Dr. Norman Chun and Ms. Melissa Pavlicek
63 reviewed the bills that HDA is monitoring, opposing, and supporting in the
64 legislative session – licensure by credentials, supervision of dental assistants in a
65 public health setting, Adult Dental Medicaid, anti-tobacco/anti-vaping, and
66 telehealth bills. The next main deadline for bills to move forward or to die, is Feb
67 17th.

68
69 Ms. Pavlicek explained the support of the ADA’s SPA grant, including utilizing
70 those funds to illustrate the CDHC program to the legislators. Ms. Pavlicek
71 reminded all about the importance of relationships with legislators, and with the
72 political action committees.

73
74 5. Priority Items

- 75 A. Selection of Nominating/Awards Committee (NAC) – Dr. Kanamori led the
76 Board in composing this Committee. Members are Dr. Wayne Leong (Chair), the
77 four past presidents, and Dr. Wesley Sato will serve as the Board member. Drs.
78 Jackie Palola and Scott Morita will recommend a Young Dentist.
79
80 B. Selection of ED Compensation and Employment Committee (EDCEC) – Dr.
81 Kanamori led the Board in composing this Committee. Dr. Wayne Leong will
82 Chair and the rest of the Committee consists of four past presidents, one at large
83 member, and one BOT member. Dr. Derek Ichimura will recommend a member
84 from the Dental Education Program to Dr. Kanamori. A Board member still
85 needs to be identified.
86
87 C. Financial Program – Dr. David Lum reported that HDA is expending more than
88 bringing in, primarily due to the building costs and lack of revenue, and that
89 expenses like travel, are picking up because business is reopening. Financials for
90 2021 are not yet wrapped up.
91

92 D. Building Program – Dr. Calbert Lum reported on maintenance and security issues
93 with the building. Dr. Lum also described short term and long-term solutions to
94 address the security issues.

95
96 There was discussion about hosting a Zoom town hall meeting to get interaction
97 with members, on what to do about the building. The current value according to
98 the tax department, is \$3.4 million. We barely broke even in 20 years. Dr. Dayton
99 Lum suggests that we inform the members of the estimated value of the building.

100
101 Dr. Tony Sur asked if HDA would make repairs prior to selling, rather than
102 selling “as is”, especially the roof repair. Dr. Amy Ogawa suggested sending out
103 the survey to membership first and then proceed from there.

104
105 Dr. Calbert Lum also asked for feedback on the membership survey, prior to
106 seeking approval from the Board to send it out. The Building Program felt the
107 importance of providing transparent details for membership to respond to.

108
109 **MOTION:** To send out the survey to membership. Seconded. Approved.

110
111 There were then discussions about what HDA would do after selling, and the
112 possibility of conducting all repairs on the building simultaneously.

113
114 Dr. Shimizu reminded all that the decision will be made by the House of
115 Delegates in Nov. The resolution must be done by July.

116
117 E. Strategic and Operational Plans – Dr. Kanamori reminded the Board that the
118 Strategic Plan is now in full force (2022-24) and that it is a living document that
119 HDA is to follow and report back on. Ms. Nguyen reminded all that back in Sept
120 2021, the Board had laid out the Champions for each area of work. The purpose
121 of the Operational Plan is to drill down the Strategic Plan further so that each
122 working group can remain accountable and on track.

123
124 There was conversation about if the Dental Benefits Task Force could be
125 resurrected, since third party payer issues are a key pain point for members, and
126 where would the Task Force land. The natural fit would be under Goal 3
127 Advocacy. This led into the conversation of studying the governance structure
128 under Goal 4, Objective 10.

129
130 **MOTION:** To form a Task Force of the Board, to study the HDA governance
131 structure, and the Task Force is to provide a report at the third Board meeting of
132 the year. Seconded. Approved.

133
134 Dr. Kanamori requested that Drs. Curt Shimizu, Carla Fukumoto, Patsy Fujimoto,
135 and Dayton Lum serve, with him. They are asked to email Dr. Kanamori their
136 interest or declination to serve.

137

138 The Board took a 10-minute recess at 10:40AM and reconvened at 10:51AM.
139

- 140 6. Consent Agenda – Dr. Kanamori asked if anyone wished to pull off any of the following
141 reports for discussion:

- 142 A. Endorsement Program
- 143 B. Well-Being Program
- 144 C. Young Dentist Group
- 145 D. HDA Foundation
- 146 E. Dental Therapist Task Force
- 147 F. Direct to Consumer Task Force
- 148 G. Dues Waiver Task Force
- 149 H. HDA Delegation Task Force
- 150 I. Sr ADA Delegate
- 151 J. County Dental Societies

152
153 **MOTION:** to accept the Consent Agenda as amended. Seconded. Approved.
154

- 155 7. Strategic Goal #1: Membership

- 156 A. Dental Education Program – Dr. Jackie Lum reported on the Jan 27th CE event.
157 TDIC was HDA’s largest sponsor at \$10,000 with additional support to the Ethics
158 speaker. She gave draft financial numbers and described a few challenges such as
159 some pre-event requests for refunds and exhibitor layout changes. Total number
160 of registrants was 443, including 286 dentists.

161
162 There were questions about the 2023 Convention and offering Ethics via Zoom.
163 The DEP is constantly discussing how to offer courses statewide. There was a
164 question about the Board of Dentistry (BOD) honoring virtual courses moving
165 forward. Although the BOD had approved this at its Sept 2021 meeting, the BOD
166 now needs to go into a rules hearing process which can be lengthy and time-
167 consuming. Therefore, current rules and regulations stand as is. HDA will
168 continue to monitor and will inform members.

- 169
170 B. Membership Engagement Program – Dr. Carla Fukumoto corrected that only one
171 new member has been recruited to the MEP (Dr. Camden Tokunaga), and that
172 MEP continues to spotlight a volunteer member in the quarterly Journal.

173
174 There was a question about HDA’s process to reach out to newly licensed
175 dentists. MEP will reach out to these dentists, as long as contact information is
176 provided, although there is no guarantee that their contact information is current.
177

178 Honolulu County has started to acknowledge the new first-time members at its
179 county meeting. Neighbor Island counties are encouraged to do the same.

180
181 Ms. Nguyen shared 2022 member numbers – those who renewed and those who
182 are pending, and the respective member categories.
183

- 184 8. Strategic Goal #4: Organizational
185 A. HDA House of Delegates – Drs. Curt Shimizu and Carla Fukumoto reported on
186 last year’s HOD, briefly reviewed the evaluations, having a joint event with the
187 Awards event, and confirmed that the 2022 HOD has been scheduled for Sunday
188 morning, Nov 20 at the Halekulani hotel.
189
190 There was discussion about committing appropriate resources to committed
191 bodies of work – both financial and human resources, to ensure successful
192 outcomes.
193
194 B. Executive Director/HDA Office – Ms. Nguyen shared that a handful of members
195 have missed the deadline to renew their dental license, mainly due to not
196 seeing/receiving the postcard reminders from the state.
197
- 198 9. Announcements
199 A. ADA Candidacy – Dr. Fujimoto informed all that Dr. Brett Kessler, ADA 14th
200 District Trustee (Hawaii’s district), will be announcing his campaign to run for
201 ADA President-Elect, and that she is on his campaign team.
202
203 B. Third Party Comments QMC – Ms. Nguyen informed all that Queen’s Medical
204 Center General Practice Residency is preparing for its site visit from ADA’s
205 CODA. HDA is welcome to submit comments, which are due Feb 18th.
206
- 207 10. Brainstorming/New Business
208 A. Creation of Governance Manual – Dr. Kanamori reminded all that this was in the
209 works but was suspended due to COVID. He is requesting the creation of a Task
210 Force to finish the work of the governance manual. Dr. Shimizu would like to see
211 these policies written down in preparation for the HOD.
212
213 **MOTION:** To create a Task Force to complete the Governance Manual.
214 Seconded. Approved.
215
216 The members would be Drs. Curt Shimizu, Carla Fukumoto, Norman Chun, and
217 Tony Kim – if they choose to serve. Dr. Patsy Fujimoto would be on as well, and
218 the Task Force would work off of what she had begun.
219
220 B. Dental Director, UH JABSOM – Dr. Fujimoto had heard that HDS Foundation is
221 considering funding this position; she has no further information.
222
223 C. Scholarship program via the HDA Foundation – Dr. Dayton Lum asked if the
224 HDAF Board would want to offer a scholarship program. Ms. Nguyen shared
225 that the HDAF Board had discussed this a couple of years ago and decided to pass
226 on this, and therefore it is not included in their Strategic Plan, because the HDAF
227 wanted to focus on the Give Kids a Smile, Give Hawaii a Smile, and grant giving
228 programs. However, she encouraged Dr. Lum to revisit this with HDAF.
229

230 D. Dental Workforce Shortage – Dr. Shimizu brought up that he and colleagues are
231 experiencing workforce issues, a topic which is being addressed by the ADA
232 HOD. He is not sure what HDA can do but wanted the HDA Board to be aware.
233

234 11. Executive Session entered into at 12:06PM, to discuss licensure by credentials, and exited
235 at 12:10PM.
236

237 12. Adjournment – there being no further business, Dr. Kanamori adjourned the meeting at
238 12:10PM.
239

240 Respectfully Submitted,
241

242
243
244 Dr. Carla Fukumoto
245 Secretary