



Hawaii Dental Association

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Meeting of the Hawaii Dental Association Board of Trustees

Thursday, Sept 24, 2020

Via Zoom

Minutes

Members in attendance: Drs. Ed Cassella, Patsy Fujimoto, Carla Fukumoto, Craig Haruki, Sean Holliday, Scott Kanamori, Tony Kim, Wayne Leong, Dayton Lum, Jackie Lum, Jackie Palola, Wes Sato, Curt Shimizu, Tony Sur, and Russell Tabata.

Member not in attendance: Dr. Zach Dodson

Member guests in attendance: Drs. Robert Baysa, Calbert Lum, Alan Fujimoto, Lynn Fujimoto

Staff in attendance: Ms. Kim Nguyen, Executive Director

Guests in attendance: Ms. Melissa Pavlicek – Hawaii Public Policy Advocates, Mr. Carl Williams and Mr. Grayson Nose – CW & Associates.

1. Call to Order by Dr. Patsy Fujimoto at 8:06AM, in temporary replacement of President Leong.

2. Risk Management Policies – Ms. Kim Nguyen reminded all of four risk management policies and will be asked to sign these at the first meetings of the year next year.

3. Review and Approval of Agenda – Moved, seconded, and approved.

4. Review and Approval of July 1 and July 9 minutes – Moved, seconded, and approved.

5. Guest Presentations

A. Resignation of Dr. Paul Guevara – Dr. Guevara was not in attendance to comment.

B. Legislative Update/Communications Plan – Ms. Melissa Pavlicek reviewed the proactive media efforts for HDA – including expanding media training to other member leaders across various counties and posting positive stories about dentists' charitable work.

She also recapped the legislative session which was shortened due to COVID; none of HDA's bills passed. Because of election year, there could be and will be changes to committee chairs. HPPA will update the HDA on these changes.

Online CEs – the Board of Dentistry is not pursuing a Rules Change but says dentists can request a waiver, if needed.

Licensure – the Board of Dentistry is also discussing.

The idea for HDA to introduce ourselves to the new Honolulu Mayor (and other City Councils), was discussed, as part of our relationship-building.

i. COVID-19 testing and vaccination – is it within our scope of practice? Ms. Pavlicek and Ms. Nguyen will check our dental practice act. In the meantime, HDA will continue monitoring the progress of testing and vaccination efforts.

C. HDA 2019 Audit – Mr. Carl Williams and Mr. Grayson Nose from CW Associates reported on their findings of HDA's 2019 financials:

Issued report to management – there were no material weaknesses discovered in internal controls.

Liquidity ratios – measures an entity to pay obligations as they are due, especially in the short term. HDA is strong.

Sustainability ratio – can pay three years of expenses with net assets. HDA is very strong.

Performance ratio – for yearly comparisons; HDA is doing fine.

5-year summary – rental income is down but have consistent cash and profitability.

They expressed the following concerns for consideration:

- Viability of member and their ability to pay dues
- Future of conventions and special events
- Rental income of building – many are now working remotely

Role of depreciation and budgeting – do we include it or not, in budgeting? Showing revenue and expenses is the practice and depicts cash flow, and then show depreciation at the bottom. The reason is to break even or be profitable, even after depreciation. Even though depreciation is not a cash flow, if we break even or are profitable – we can use that “depreciation” amount for other expenses or work.

MOTION: To accept the auditor's report. **Seconded. Passed.**

6. Priority Items

A. COVID-19 (other)

i. **COVID19 Employment** – Ms. Nguyen reminded all that the latest FAQ is online. She also explained the NY court's ruling on refining the “healthcare provider” definition (only those who provide direct, clinical care); the Dept. of Labor later updated its language to

match. Should these laws become complicated, HDA can consider hosting another Q&A with Mr. Chris Yeh for our members.

ii. COVID19 UH Dental Hygiene – Dr. Patsy Fujimoto informed members that the UH President and Manoa Campus Provost are recommending moving the dental hygiene program from UH Manoa to Kapiolani Community College, and from a Bachelor’s degree for dental hygiene to an Associate’s degree. She is asking for support for the Bachelor of Science program at UH Manoa. The UH program allows these graduates to mature into their profession, to think critically and serve as an integral part of the dental team, enhancing their professional development.

MOTION: To continue supporting the Bachelor’s of Science Dental Hygiene program at the University of Hawaii-Manoa and that the HDA Board of Trustees will send a supporting letter to the President, Provost, and Dean. Seconded. Passed.

Would seeking petition/signatures from HDA member dentists help? We may need to utilize this strategy later.

FRIENDLY AMENDMENT: To also send this support letter to the UH Board of Regents, the Governor, and the Lt Governor. Withdrawn.

B. Nominating Report – Nominating Chair Dr. Robert Baysa went over the roster. The last-minute addition to the roster is Dr. Amy Ogawa for the HNL county trustee nominee, to replace Dr. Tony Kim who is moving into the VP position. Also, Dr. Curt Shimizu needs to be added as the ADA Delegate to be renewed at this House.

Awards ceremony – Dr. Baysa reviewed the honorees. There was discussion about the plan to present these awards. **MOTION:** to postpone the 2020 awards ceremony until 2021 or until we can safely meet in person. Seconded. Passed.

President Leong resumed management of the meeting.

C. Dental Education Program – Dr. Jackie Lum updated the members about the decision to cancel the in-person and not host a virtual convention, in 2021. After research with other states, reviewing all other factors (other virtual conventions, mass availability of online and free CE courses), and weighing the revenue and expenses of a virtual conventions, the DEP decided that model would be more costly and the revenue would not come in nearly to what we would need.

Instead, DEP will host a series of CE courses throughout 2021, which will allow DEP to adjust plans as needed. At a minimum, Ethics, HIOSH, and HIPAA will be offered to statewide members and non-members.

The Board of Dentistry has not weighed in on the online CE credits but offers the waiver option, if members need it. The current recommendation from the HDA is to attend those CE courses

you need to take and to keep all documentation, and then request a waiver if the Board of Dentistry asks.

DEP is not seeking sponsorships for these CE courses because our ADA CERP does not allow for “commercial breaks”. Companies are welcome to support HDA through other programs, such as the HDA Foundation or the Young Dentist Group.

D. Financial Program/2021 Budget – Treasurer Holliday reported that the HDA is in a healthy financial situation. We are fortunate that our revenue events occurred before COVID, and COVID cut down our travel expenses. We are projecting that the HDA will end the year with an excess of over \$100,000.

He reviewed the three areas of revenue generation:

- Member dues – Historically, our membership has been strong but we need to be good stewards by promoting the value of membership as leaders. In 2021, membership dues might be the only main way to bring in a majority of our revenue.
- Convention – Much lower revenue but also lower in expenses.
- Building – Has not been an income generator.

Programs – The Financial Program is asking all programs to be financially aware and be conservative; recognize the difference between wants and needs and adhere to the HDA Strategic Plan. He thanked those who made conscientious cutbacks.

Travel – HDA is projecting no travel in the first half of the year but is unsure about the second half of the year.

7. Highlights and Challenges of Strategic Goal #1: Membership

No discussion on Strategic Goal #1

8. Highlights and Challenges of Strategic Goal #2: Community

No discussion on Strategic Goal #2

9. Highlights and Challenges of Strategic Goal #3 – Advocacy

A. Dr. Patsy Fujimoto thanked the Dental Benefits Providers Task Force for their hard work with COVID advocacy.

B. HDPAC: no discussion

C. Hawaii Public Policy Advocates Annual Contract – Dr. Patsy Fujimoto reviewed the feedback results for HPPA’s work. There were no concerns and results were very positive.

MOTION: To renew the annual contract with Hawaii Public Policy Advocates. Seconded. Passed.

10. Organizational Updates

A. TDIC Rate Setting meeting was held via Zoom this year. Drs. Patsy Fujimoto and Scott Kanamori, and Ms. Nguyen attended. For Hawaii members, the rates will remain the same and TDIC will provide a 2% dividend to members.

B. House of Delegates – Dr. Curt Shimizu reported that there is one resolution that is not coming from any of the HDA Programs, but rather from a member. It is about the selection of the HDA Delegates to the ADA House of Delegates. Dr. Shimizu and Sr ADA Delegate Dr. Ed Cassella educated members, if they were unfamiliar, on the selection process and the critical work of the Delegation to the ADA.

Ms. Nguyen reminded all to attend one of the technology trainings for this year’s virtual House!

President Leong excused. PE Fujimoto assumed management of the Board meeting.

C. Sr ADA Delegate Report – Report attached.

D. Building Program – The proposal to “sell the building” will be taken off the table for 2021, given the COVID impact. Could HDA rethink how we use the building and take the entire building for ourselves (and to budget the expenses into the HDA budget)?

HDA will ask Building Program to come up with a strategic plan for the building: how best to deal with the Building, and to report back to the Board in Feb 2021.

E. County Dental Societies

1. Hawaii County – County President Dr. Alan Fujimoto informed members of some (Hawaii) members who cannot get a Hawaii state license due to COVID. DCCA said it applicants must take the ADEX exam with a live experience (which is not written in statute and rule, but only on the application). The Board of Dentistry will meet in early Oct to review its verbiage for the proclamation, requesting that the Governor accept other licensing exams.

11. New Business – None

12. Announcements – Acknowledgements went out to Drs. Russell Tabata, Jackie Lum, and Paul Guevara for their time on the HDA Board of Trustees. Dr. Patsy Fujimoto thanked Dr. Leong for his presidential leadership during such a unique year. Dr. Tabata thanked the Board for its hard work.

13. Adjournment – Dr. Leong adjourned the meeting at 11:45AM.

Respectfully Submitted,

Dr. Carla Fukumoto
HDA Secretary