

Hawaii Dental Association

1345 S. Beretania Street, Honolulu, HI 96814

Meeting of the Board of Trustees

Oahu Country Club, Thursday, May 12, 2016

Minutes

Members present: Drs. Steve Wilhite, Lynn Fujimoto, Ed Cassella, Patsy Fujimoto, Chris Lee, Sean Holliday, Robert Baysa, Jaclyn Lum, Alan Fujimoto, Dayton Lum, Wayne Leong.

Members excused: Drs. Michael Lutwin, Shelly Kawamoto, Scott Kanamori, Gerald Kim, Curtis Tom.

HDA staff present: Loren David Liebling, Executive Director; Antonia Perez, Office Manager

Guests present: Drs. Glenn Okihiro, Lili Horton, Curt Shimizu, Mr. Chris Yeh, Ms. Melissa Pavlicek.

1. Call to Order by Dr. Steve Wilhite, President

- A. Establish Quorum and call to order at 9:02 AM.
- B. Introduction of guests - Drs. Glenn Okihiro, Lili Horton, Curt Shimizu, Mr. Chris Yeh, Ms. Melissa Pavlicek.
- C. Conflict of Interest and Anti-trust policies reviewed and sign in sheet made available.
- D. Minutes of February 25, 2016 board meeting. **MOTION: To accept the minutes. Seconded. Carried.**

2. Priority Items

- A. Legislative report: Dr. Okihiro and Ms. Pavlicek reported on the 2016 Legislature. Dr. Okihiro complimented Ms. Pavlicek and her company on their help during the session and complimented our lobbyist as well. All bills that have passed are on the governor's desk and awaiting signature or veto. By mid July we will know the final outcome of all bills. The bills we were following that were defeated were the separate hygienist board bill, the limited duties of dental assistants bill, adult dental Medicaid. The ones that passed are allowing discipline of professionals who have disciplinary issues in other states bill, telehealth bill, latex glove prohibition bill with a modification that doctors can use latex gloves if you can take an allergy history of the patient.
- B. ADA SPA Task Force: Have been working on the UH interview request with Dr. Wilhite and have sent the request to the ADA for input from their public relations department. She mentioned that relationships are very important at the legislature and that support of the legislators who support dentistry will be very helpful. Discussed the organization of the House and Senate.
- C. HDA Financials: Dr. D. Lum – 2015 financials presented to review the year and close the books for the year. Discussed the explanatory column on the

52 financials that describe any anomalies to the budgeted amounts. More detail
53 will be discussed by the Financial Program in the closed session. **MOTION:**
54 **To accept 2015 financials. Seconded. Carried.** 2016 to date financials
55 presented and discussed. **MOTION: To approve the 2016 financials to**
56 **date. Seconded. Carried.**
57

58 3. Reports

- 59
- 60 A. President: Dr. Wilhite stated that he attended the ACD ethics class and found
61 it quite effective. He and other HDA leaders met with the governor about
62 reappointing members of the Board of Dental Examiners who were
63 completing their first term and applying for their second term instead of
64 replacing them with new members. He approved that request and reappointed
65 the members for a second term. He wants to thank everyone for submitting
66 testimony to the legislature on such short notice over the Easter weekend. It
67 was a very effective effort and thanks to all involved who helped that happen.
68 Outer island visits begin next month with the ED and looking forward to
69 visiting our NI colleagues. He has been participating in SPA and CDHC
70 conference calls with the ADA and is pleased with the progress we are making
71 in both areas. Everything is set for the Western States Presidents Conference
72 we are hosting this summer at the Sheraton Moana Hotel in Waikiki.
- 73 B. President-Elect: No report
- 74 C. Executive Director: Mr. Liebling reports that the trend on the mainland
75 toward large group practices, corporate practices and other types of practice
76 modification are not catching on in Hawaii. The reason seems to be that the
77 market in Hawaii is not favorable for these entities to make enough money to
78 make it worth their while to set them up. The trend to new provider models
79 that had us very concerned seems to be slowing down. Although there are
80 many legislative initiatives each year they do not seem to be passing and
81 becoming law in many states. The ADA is very active on keeping this new
82 provider model, dental therapist or others of the same kind of mid-level
83 provider, at bay. It seems to be working and is definitely not catching on in
84 Hawaii. It is likely that these bills will continue to be introduced however. He
85 wanted to alert the board to a sense he is getting that members feel that their
86 business is slowing down or not recovering at the pace they would like them
87 to. There are many reasons for this but this is something that HDA may want
88 to follow.
- 89 D. Component Society Presidents: HawCDS: Dr. P. Fujimoto reports that they
90 will have their thank you legislator dinner on May 24. This has been very
91 successful in the past and four legislators will be attending. They want to
92 work with legislators who support dentistry from the BI and support them. No
93 other counties made a report.
- 94 E. HDA Funds: No report.
- 95 F. HDPAC: No report.
- 96 G. Action for Dental Health Committee: Dr. Holliday: No report. Dr. L.
97 Fujimoto is working with Maui College and the ADA to continue the CDHC
98 planning. They are working on curriculum development.
- 99 H. ADA SPA task force: Ms. Pavlicek - reported on GKAS event on Oahu. It
100 was very successful, got good media coverage and had increased patient
101 participation over last year. Kauai and Maui are planning to do a GKAS
102 program this year as well and she will coordinate with them. She explained

103 the SPA program to new board members. [Note: The SPA program grant has
104 been slightly increased and has been extended through the first half of 2016.]
105 An HDA communications plan has been implemented and was already used
106 this year and worked very well.

- 107 I. Senior Delegate of the ADA delegation: Dr. Cassella reports the delegation is
108 ready to go for the 14th District Caucus and for the ADA Annual Session. For
109 2016 the delegation will be; Delegates: Drs. Cassella, N. Nunokawa, P.
110 Fujimoto; Alternates: Drs. L. Fujimoto, Shimizu, Wilhite. Dr. C. Lee is
111 invited to attend these meetings as caucus secretary to get an understanding of
112 the process as next year he will be on the delegation.

113 4. Areas of responsibility reports

- 114 A. Administration: Dr. Wilhite - No report.
115 B. Education: Dr. L. Fujimoto
116 - Dental Education program – Dr. J. Lum – We are working with the
117 Financial Program to improve our financial reporting. We will have a three
118 credit in class ethics class offered the Thursday evening of the HDA
119 Convention as a member benefit. There will be complimentary food and
120 drink plus the class for the attendees. TDIC will continue to sponsor the
121 event.
122 C. Fiscal Management: Report moved to closed session.
123 D. Government Relations: Dr. Lee
124 - Legislative Program: No further report.
125 - Board of Dental Examiners: Attended the rules committee meeting and
126 discussed increasing credit for doctors who teach classes to dentists and
127 hygienists. Also discussed implementing the health care provider level of
128 CPR which will be a more lengthy class and so they may increase the credits
129 for that class from 4 to 8. Both members whose terms were expiring were
130 reappointed to a second term. The BDE testified against both of the bills
131 introduced regarding a separate dental hygienist board and a change to rules
132 regarding duties of dental assistants.
133 E. Membership: Dr. Leong
134 - Young Dentists Group: Mr. Liebling: The group met last night and were
135 very proud to have won the ADA Golden Apple award for best Young Dentist
136 Group in the nation. Dr. Morita will not be able to attend the ADA annual
137 session to pick up the award so he asked that Dr. Wilhite accept on his behalf.
138 Dr. Wilhite agreed. Discussed the fundraising for the GKAS program for
139 2015 and for 2016. There is some overlap in the funding from 2015 to 2016.
140 This concern will be referred to the Financial Program.
141 - GKAS: No further report.
142

143 5. Old Business

- 144 A. Member survey results – 147 members replied to the survey regarding
145 auxiliary membership categories. **MOTION: To create a task force to**
146 **study the question of adding auxiliary membership(s). Seconded. Carried**
147 Dr. Kawamoto was nominated chair. Mr. Liebling will contact Dr.
148 Kawamoto. **MOTION To send out another member survey to ask about**
149 **production. Seconded. Carried.** Questions can be: How many years have
150 you been in practice? Was your production last year up, stayed the same or
151 down? For this year is production up, stayed the same or down? What is your

152 location? Island, BI east and west, Honolulu: windward, leeward, central,
153 town.

- 154 B. Establish a 501c3 HDA Foundation – **MOTION that the board of the 501c3**
155 **be independent of HDA. Seconded. Discussion. Defeated. MOTION to**
156 **form a task force to determine how to proceed to set up the 501c3.**
157 **Seconded. Carried.** Dr. Gary Yonemoto has agreed to chair this task force.
158 Dr. Wilhite will contact Dr. Yonemoto.
- 159 C. Open new bank account - Mr. Liebling - Checking account and savings
160 account have been opened at ASB to hold \$250,000 of our operating funds.
161 These funds are now fully insured. No money has been moved from the ASB
162 account to the CPB operating account as yet.
- 163 D. HOD structure committee - No report.
- 164 E. Selection of 2015 auditor - Mr. Liebling - Wickoff Combs has been selected
165 to be the next auditor of the HDA. **MOTION to accept Wickoff Combs as**
166 **the next auditor. Seconded. Carried.**
- 167 F. HDS request – Mr. Liebling - We did not submit a letter in support of their
168 request as decided by the Executive Council. Action of the EC ratified by
169 acclamation of the Board. HDS was selected to continue to be the Medicaid
170 third party administrator for five more years.
- 171 G. HCDS admin fee – Mr. Liebling: Reports that the executive council of the
172 HCDS thinks that the fee may be too high and are considering alternatives for
173 next year when the fee increase begins. They will continue to discuss it and
174 give the Board feedback before the end of the year.

175
176 **6. New Business**

- 177
178 A. ADA Washington Leadership Conference - Dr. Cassella: Had a good visit in
179 DC. Drs. Cassella, N. Nunokawa, Yonemoto and D. Teruya and Mr. Liebling
180 attended. This was an odd year because none of the Senators or
181 Representatives were in town. We wound up seeing staff in each office. The
182 staff assured us that it was still effective to meet with them. The meeting may
183 be moved to an earlier date next year to avoid clashing with Mothers day.
- 184 B. Office technology upgrades 2016 - Mr. Liebling – The HDA office computer
185 network is getting older and may need to be replaced, or we may need to
186 move our server to the cloud. The costs for these are significant. We cannot
187 get tech providers to do an “on call” service as they all seem to want monthly
188 fees to handle your network needs. An on call provider could keep our
189 network functioning for several more years. We are considering upgrading to
190 Office 365 which is a cloud based version of MS Office products but these
191 also have monthly fees. Several members stated that they have IT people who
192 may be able to help and they will refer them to Mr. Liebling. Our member
193 database, Apteian, is up for annual renewal and that cost is \$3200. The ADA
194 database (free) was installed last month and contains all the HDA data but
195 staff is not comfortable fully switching over by July when the Apteian contract
196 expires. We could extend the Apteian contract. **MOTION: to terminate the**
197 **Apteian contract when it expires in July and inform the staff that they**
198 **must transition to the ADA Aprify database at that time. Seconded.**
199 **Carried.**
- 200 C. Board portal software - Mr. Liebling – This product seems to be too much for
201 our needs. It is good but probably more than we need and the cost is high for
202 what we would use it for. Google Apps has a solution that is being used by

203 other boards and we can use that for much less money. Dr. Wilhite and Dr.
204 Lee know people who can help get us started with Google Apps. **MOTION:**
205 **do not contract with Convene and proceed to implement Google Apps.**
206 **Seconded. Carried**

207 D. **UH oral health interview request - Mr. Liebling - No further report.**
208 **MOTION: to approve replying to UH request for written interview.**
209 **Seconded. Carried.**

210 E. **Nominate Dr. Scott Morita for ADA award – MOTION: to confirm**
211 **nomination. Seconded. Carried.**

212
213 7. **Closed session**

214
215 A. **EDCCC report - Dr. Shimizu - Presented the EDCCC report. MOTION to**
216 **accept the EDCCC report. Seconded. Discussion. Carried. MOTION:**
217 **No bonus for Executive Director for 2015-2016 contract. Seconded.**
218 **Carried.**

219 B. **Financial Program - Dr. Horton - Presented the Financial Program report. The**
220 **Financial Program will bring forth recommendations at later date. MOTION**
221 **to accept the Financial Program report. Seconded. Discussion. Carried.**
222

223 8. **Announcements and Adjournment**

- 224
225 A. Announcements.
226 B. Next Executive Council meeting: June 28, 2016.
227 C. Next Board of Trustees: July 14, 2016.
228 D. Next House of Delegates: Saturday, November 19, 2016

229
230 Respectfully submitted,

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232 Wayne Leong, DDS, Secretary